



**EAST SIDE CLASS SCHEDULE – FALL 2017**  
**September 7, 2017 to January 22, 2018**

Monday		Tuesday		Wednesday			Thursday			Friday		Saturday					
Preschool 9:30-noon		Preschool 9:30-noon		Han 1s 9:15-10:00			Preschool 9:30-noon			Han 1s 9:15-10:00		Preschool 9:30-noon		Fluent FL-1, FL-2T, FL-2, FL-3 9:30-12:30			
Lunch w/Teacher noon-12:30/ 12:30-1:00		Lunch w/Teacher noon-12:30/ 12:30-1:00		Han 2s 10:15-11:15			Lunch w/Teacher noon-12:30/ 12:30-1:00			Han 1s 10:30-11:15		Lunch w/Teacher noon-12:30/ 12:30-1:00		Weekend Combo (3-5: 1:30-3:30) (5-8: 1:30-4:30)			
Preschool 1:00-3:30		3-5 BEG 1:30-3:00		Preschool 1:00-3:30			Preschool 1:00-3:30			3-5 BEG 1:00-2:30		Preschool 1:00-3:30		Han 1s 3:45-4:30		Han 2s 3:45-4:45	
Tea Time w/Teacher 3:30-4:00		Tea Time w/Teacher 3:30-4:00		Tea Time w/Teacher 3:30-4:00			Tea Time w/Teacher 3:30-4:00			Han 2s 3:00-4:00		Tea Time w/Teacher 3:30-4:00		Han Origami 3:30-4:00			
Han Artists 3:30-4:00		Han Science 3:30-4:00		Pinyin Basics 3:30-4:00		Han 2s 3:00-4:00	Han Chefs 3:30-4:00	Pinyin Basics 3:30-4:00		Han Science 3:45-4:15		Pinyin Basics 3:45-4:15					
5-8 BEG 4:00-5:30	9-12 BEG	Fluent FL-1 (Core) 4:00-5:30		Fluent FL-2T (Core) 4:00-5:30		3-5 IMS 4:00-5:30		5-8 IMS 4:00-5:30			Fluent FL (Han Explorers)	5-8 IMS 4:15-5:45	9-12 IMS	3-5 BEG 4:00-5:30		5-8 BEG 4:00-5:30	

## TUITION, DISCOUNTS, TELL A FRIEND PROGRAM

### TUITION: September 7, 2017 to January 22, 2018

	Duration per session		17 weeks TUE,WED,THU, FRI	16 weeks SAT, SUN, MON
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#### Mommy-Me

	Han 1s	45 min	1x / wk	\$740	\$698
	Han 2s	1 hr	1x / wk	\$855	\$795

#### Drop Off Class

Preschool Alternative 2-4 yr old	2.5 hr	2x / wk	\$3,988	
		3x / wk	\$5,360	
		4x / wk	\$6,750	
		5x / wk	\$7,420	
Preschool Alternative Early Drop Off	9-9:30am	\$20 per morning; by appointment only with 48 hours advanced written notice.		
Lunch with Teacher ( <u>preschool</u> students bring their own nut-free lunch)	30 min	2x / wk	\$680	
		3x / wk	\$1,020	
		4x / wk	\$1,360	
		5x / wk	\$1,700	
Tea Time with Teacher	30 min	Decaffeinated tea, snack + story. This class cannot be taken stand alone. \$20 per half an hour session; by appointment only with one week advanced notice.		
> 3 yr old drop off classes	0.5 hr	1x/wk	\$595	\$560
	1.5 hr		\$1,405	\$1,325
	2 hr		\$1,805	\$1,695
	3 hr		\$2,615	\$2,460

#### No Classes:

10/7 (Sat) to 10/9 (Mon): Columbus Day weekend  
 11/22 (Wed) to 11/26 (Sun): Thanksgiving Break  
 12/18 (Mon) to 1/1 (Mon): Winter Break

#### Discounts (no discount for Preschool Alternative, Lunch and Tea Time with Teachers)

- (1) First child: first class: 100%, second class and thereafter: 5% off.
- (2) Younger sibling: in the same semester: first class: 5% off Base Tuition. Second class and thereafter: 5% off then additional 2.5% off.

#### Tell A Friend Referral Refund

Receive a 10 percent refund for each friend you bring in to our group classes. (i) *Refund checks will be issued towards the end of the semester; after your friend remains with Planet Han over 4 sessions.* (ii) **both** you and your friend must take classes in the same semester. (iii) only 10% of the **current** semester tuition excluding Registration fee will be refunded.

#### Make Up Policy

**Unlimited make ups** while space is available and must be used within the same semester. All make up must be scheduled and confirmed by email at least 48 hours notice.



**REGISTRATION FORM**

Semester: \_\_\_\_\_ Returning Student? Yes \_\_\_\_\_ No \_\_\_\_\_. **For returning students, just fill out the Name and Class Selection if other info remains the same.**

West Side Location ? \_\_\_\_\_ East Side Location ? \_\_\_\_\_

Student's Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_ (Chinese Name?) \_\_\_\_\_

Gender: \_\_\_\_\_ Age: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Food Allergies? \_\_\_\_\_ Dietary Preference. i.e. Kosher? \_\_\_\_\_

Home Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_ Home Phone#: \_\_\_\_\_

Parent#1 Name: \_\_\_\_\_ Parent#2 Name: \_\_\_\_\_

Parent#1 Email: \_\_\_\_\_ Tel: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_

Parent#2 Email: \_\_\_\_\_ Tel: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_

Caregiver Name and phone: \_\_\_\_\_ Emergency Contact and Phone other than parents: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

**Class Selection:**

Class Name	Day and Time	Tuition
(1)		
(2)		
(3)		

first class: \$ _____ second class: \$ _____ third class: \$ _____ Subtotal: \$ _____  + registration fee <u>per</u> student (both returning and new): + _____ \$20 _____  total payment: \$ _____	<p><b>Discounts (no discount for Preschool Alternative, Lunch and Tea Time with Teachers)</b></p> <p>(1) First child: first class: 100%, second class and thereafter: 5% off.</p> <p>(2) Younger sibling: first class: 5% off Base Tuition. second class and thereafter: 5% off then additional 2.5% off.</p>
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Payments: **Check only:** Please make payable to **Planet Han, Inc.** and mail it, together with this completed registration form 401 West End Avenue New York NY 10024.

x \_\_\_\_\_ (also sign page 2)  
Signature of Parent or Guardian (Required)

\_\_\_\_\_  
Date Signed (Required)



TERMS AND CONDITIONS OF ENROLLMENT (TO BE CARRIED FORWARD TO FUTURE SEMESTERS)

ACCEPTANCE OF SIGNATURE REQUIRED BELOW

Student's Name: \_\_\_\_\_

**Limitation of Liability:** I understand that Planet Han does not guarantee that my child will reach any specific level of performance or fluency. I agree that should there arise any liability on the part of Planet Han, its owner, directors, instructors and other employees with regard to the services provided under this agreement or as a result of participation in all Planet Han activities, Planet Han's liability shall be limited to any tuition fees paid.

**Assumption of Risk:** My signature indicates that I give my specific consent to my child's participation in all activities sponsored by Planet Han. I understand that part of the Planet Han program experience involves activities and group interactions that may be new to my child, and that they come with certain risks and uncertainties beyond what my child may be used to dealing with at home. I am aware of these risks, and I am assuming them on behalf of my child. I realize that no environment is risk-free, and so I have instructed my child on the importance of abiding by Planet Han's rules, and my child and I both agree that he or she is familiar with these rules and will obey them.

**Medical Permission:** Planet Han is hereby granted permission to secure any medial and/or surgical treatment and hospital service for my child in the event of an emergency, where neither of parent and the emergency contact listed on Page 1 can be reached. I understand that all medical expenses shall be paid by the parent, including ambulance transportation if necessary.

**Refunds:** Registration fee is non-refundable. Planet Han reserves the right to remove a student at any time from any and all classes, activities, and/or the entire program, if deemed necessary in Planet Han's sole discretion. A full tuition refund is available prior to the first class. A seventy-five percent (75%) of the balance of remaining classes is available after the second week of class. 50% of the balance of remaining classes, reimbursed at the end of the session.

**Payment Plan:** Payment is due in full in advance of all services. There are no partial refunds. A service charge of \$15.00 will be applied to returned checks, declined credit cards, or pre-authorized payment charge backs. Prices are subject to change.

**Consent:** I hereby consent to authorize Planet Han the rights to publish, reproduce and use for advertising or any other purposes, any photograph, video image, audio recording or other likeness of my child. I hereby consent that any work produced by my child while at Planet Han may be displayed or reproduced by Planet Han in print media or electronic media such as a website for advertising or promotional purposes. Student retains copyright of his or her work.

**Recording Prohibited:** Recording by any means of any and all Planet Han materials, classes, activities, and/or the entire program without prior written consent of Planet Han is strictly prohibited. Distribution and/or publication of any such recordings are/is also strictly prohibited. Any violations of these prohibitions may subject you to any and all legal remedies available to Planet Han, in addition to removal from any and all Planet Han classes, activities, and/or the entire program without refund.

**Jurisdictional Clause:** It is agreed that any dispute or cause of action arising between the parties, whether out of this agreement or otherwise, can only be brought in a court of competent jurisdiction located in New York City, NY, and shall be construed in accordance with the laws of New York.

**Other Policies:** Un-enrolled siblings of current students are not allowed when class is in session. Planet Han will not be responsible for any type of lost or damaged clothing or personal possessions. Planet Han is not responsible for any student's personal valuables. As the parent or guardian, I understand and agree that I will be charged at \$35 per half an hour for overtime supervision and care if I do not pick up my child at the scheduled time. We understand that Planet Han has the right to take my child out of the classroom if he or she becomes disruptive, and re-enter when my child is calm.

**Pick Up Authorizations:** In addition to the Parent and Caregiver listed on the Registration Form, I authorize the following individuals to pick up my child:

#1: \_\_\_\_\_ #2: \_\_\_\_\_

ACCEPTED ACCORDING TO THE ABOVE TERMS AND CONDITIONS

x \_\_\_\_\_  
Signature of Parent or Guardian (Required)

x \_\_\_\_\_  
Date Signed (Required)

Please sign and return to our head quarter: Planet Han Inc., 401 West End Avenue New York NY 10024



ADDITIONAL TERMS AND CONDITIONS OF ENROLLMENT (TO BE CARRIED FORWARD TO FUTURE SEMESTERS)

**Mommy and Me classes (Han 1s, Han 2s)**

ACCEPTANCE OF SIGNATURE REQUIRED BELOW

Student's Name: \_\_\_\_\_

1. In Mommy and Me classes (means Han 1s and Han 2s) with six (west side) / four (east side) or more students, only one adult per student is permitted inside the classroom. For Mommy and Me classes with fewer than six students(west side) / four (east side), up to two adults per student are permitted inside the classroom.
2. **No cell phone usage and videotaping** in the classroom.
3. Solid food is not permitted in classrooms under any circumstances. Only water is permitted in classrooms. For bottle or breast feeding, we ask you to do so outside the classroom.
4. We have the right to ask your child to leave the class if we see disruptive behavior after two warnings.

x \_\_\_\_\_  
Signature of Parent or Guardian (Required)

\_\_\_\_\_  
Date Signed (Required)